

Herndon Community Association Coalition Meeting Minutes

Thursday – December 3, 2009
National Realty Partners
7 p.m. – 9 p.m.

I. OPEN FORUM

Christmas party! The group ate good food and everyone talked about their favorite items to buy at Costco. The meeting was called to order by Mr. Charlie Waddell at 7:20 p.m.

II. INTRODUCTIONS

The following individuals were in attendance:

Charlie Waddell	Dumbarton Square
Carla Falconi	TOH, Office Assistant
Elizabeth Gilleran	TOH, Director of Community Development
Betsy Johns	National Realty Partners
Bill Marr	Association Attorney
David Platt	Potomac Fairways
Kim Bailey-Middleton	Crestview; HCAC Secretary
Susan Powell	Salem Village

III. ANNOUNCEMENTS

- Herndon Homes Tour is Saturday December 5, 2010 from 1 p.m. to 4 p.m. Charlie will be volunteering for the afternoon shift.
- The Mayor's birthday is December 25, 2010.
- Neighborhood College 2010 will begin January 20, 2010. Carla Falconi handed out flyers and asked that everyone pass the word.

IV. APPROVAL OF THE MINUTES FROM THE OCTOBER 2009 MEETING

Dave Platt made a motion to approve the October 2009 minutes, as drafted. All were in favor and the October 2009 minutes were approved. There was a question about the February, June and August meetings. We need to gather notes from the February and August meetings.

V. OLD BUSINESS

There was no old business to discuss.

VI. NEW BUSINESS

Lisa Gilleran, Department of Community Development Director

Downtown Master Plan:

The consultant, Urban Design (UDA), has met with the Downtown Master Plan Steering Committee, the Town Council, the Planning Commission, the Architectural Review Board, and various small focus groups. There was also a public brainstorming, information-gathering session.

UDA then came back to the town in November. There was an Open House in Art Space. This gave a chance for residents to look over the shoulders of the UDA designers and architects at work as they took what they had learned and brought it to life in a 3-D representation.

There was another public meeting, which was an opportunity for residents to react to UDA's two designs. There was a high density and a low density plan and many different options for each. Residents could give their input, discuss revisions, modifications and ways to refine the plan.

Lisa did a visual presentation of many different UDA designs, which can be found on the town's website, www.herndon-va.gov under "community development".

The Town employees and Town Council were very happy to work with UDA. They had a team of 14 consultants that did great work.

Mr. Bill Marr, Attorney

Mr. Marr talked about the possibility of doing another special seminar, as in the past, collaborating with Betsy Johns.

The HCAC should think about updating and amending its bylaws. Specifically, in a way that would attract new membership.

Property Management Licensing: Mr. Marr gave out some hand outs. There are some helpful websites noted, for more information. The Common Interest Community Board (CICB) will be looking these documents over at their next meeting.

If you are an Association that has a managing company, you should make sure that there is a written contract with your managing company, and that company's licensing information is included in the contract (by Virginia law)

The handout given by Mr. Marr about the new requirements that companies have to comply with highlights: Standards of Conduct and Practice, Grounds for Disciplinary Action,

Requirements for Maintenance and Management of Accounts, Code of Conduct (what is incompetence?), Internal Accounting Controls, Training Programs and Examination.

What does this mean to Associations? More time and effort will be put into monitoring, training, keeping up to date with these requirements. Thus, there will be an increase in contract fees.

Some Associations cannot afford the dues increase (because they might be dealing with foreclosures or other economic problems), so they will be dropped or leave their current Management company.

As a result of this, ‘mom and pop’ managing companies that are not licensed are offering their “accounting services”, specifically *not* calling themselves management companies and thus trying to get away with not having the necessary licenses. Complaints have started to come in to the Common Interest Community Board and the Attorney General’s office.

Charlie Waddell on the Town’s Draft Noise Ordinance.

The Town attorney has been working on a draft ordinance that will be more straight forward than the previous ordinance, which had the words “reasonable person”, without a clear definition. Attend the Town Council Hearings and Public Sessions about it, which will be held the next few Tuesdays. The Agendas for the meetings are available online at www.herndon-va.gov , click on the “Government” tab, and “Town Council”

HCAC Board Elections -Bill Marr announced the nominees:

Charlie Waddell- Chairman
George Burke- Vice Chairman
Kim Bailey-Middleton, Secretary

David Platt made a motion to accept the slate of candidates as proposed by Bill Marr. All present voting members were in favor.

Charlie Waddell expressed his gratitude and presented Bill Marr and Betsy Johns with a gift certificate to Euro Bistro.

George Burke arrived and was congratulated for his appointments in the HCAC and the BZA.

VII. ADJOURNMENT

Motion to adjourn was made by David Platt at 9:16 p.m. All others in attendance agreed. The next meeting will be held February 4, 2010 at National Realty Partners.